



WEST / CENTRAL AREA COMMITTEE



AGENDA

To: City Councillors: Smith (Chair), Kightley (Vice-Chair), Bick, Cantrill, Hipkin, Reid, Reiner, Rosenstiel and Tucker

County Councillors: Brooks-Gordon, Nethsingha and Whitebread

Dispatched: Wednesday, 22 February 2012

Date: Thursday, 1 March 2012

Time: 7.00 pm

Venue: Turnstone Suite, Cambridge Rugby Union Football Club, Volac Park, Grantchester Road, Cambridge, CB3 9ED

Contact: Toni Birkin

Direct Dial: 01223 457086

1 APOLOGIES

2 DECLARATIONS OF INTEREST (PLANNING)

3 PLANNING APPLICATIONS

3a 11/1482/FUL 1 Hoadly Road (*Pages 1 - 28*)

3b 11/1585/FUL Rear of 82 - 94, Richmond Road (*Pages 29 - 60*)

4 DECLARATIONS OF INTEREST (MAIN AGENDA)

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

5 MINUTES (*Pages 61 - 70*)

To confirm the minutes of the meeting held on 5th January 2012

6 MATTERS AND ACTIONS ARISING FROM THE MINUTES

Actions agreed at last meeting:

Minute Number	Action
12/7/WAC	Councillor McGovern and the Head of Tourism and City Centre Management, to be invited to the next West Central Meeting to discuss Market Trader Issues.
12/7/WAC	Councillor Smith would write formal letter to Brian Stinton (County Council) requesting cycle signage be painted onto City Centre Road surfaces.
12/7/WAC	Councillor Reid to task the Head of Planning to investigate why 'area of interest' registration is not working and why Friends of Midsummer Common are not informed of planning applications in the area.
12/7/WAC	Councillor Smith would consult the Head of Legal Services regarding Legal Enforcement Action relating to parking on Midsummer Common.
12/8/WAC	Community Safety Manager would arrange a joint meeting with representatives of East and West Central Area Committees and John Fuller to agree an action plan on 20mph objective.

7 OPEN FORUM

Refer to the 'Information for the Public' section for rules on speaking

8 UPDATE ON IMPROVEMENTS TO CAMBRIDGE MARKET *(Pages 71 - 72)*

9 TREE PLANTING PROJECT - PARKS AND OPEN SPACES 2011/15 *(Pages 73 - 78)*

10 PROPOSAL TO INTRODUCE A SECTION 30 ORDER

Report attached separately.

11 ENVIRONMENTAL IMPROVEMENT PROGRAMME *(Pages 79 - 88)*

12 START TIME AND FORMAT OF MEETING

INFORMATION FOR THE PUBLIC

The West Area Committee agenda is usually in the following order:

- Planning Applications
- Open Forum for public contributions
- Delegated decisions and issues that are of public concern, including further public contributions

Main agenda items will not normally be considered before 8.00pm.

The Open Forum section of the Agenda: Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

To ensure that your views are heard, please note that there are Question Slips for Members of the Public to complete.

Public speaking rules relating to planning applications: Anyone wishing to speak about one of these applications may do so provided that they have made a representation in writing within the consultation period and have notified the Area Committee Manager shown at the top of the agenda **by 12 Noon on the day before the meeting** of the Area Committee.

Guidance on speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk or on-line:

<http://www.cambridge.gov.uk/public/docs/Having%20your%20say%20at%20meetings.pdf>

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

The Democratic Services Manager can be contacted on 01223 457013 or democratic.services@cambridge.gov.uk.

REPRESENTATIONS ON PLANNING APPLICATIONS

Public representations on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

Submission of late information after the officer's report has been published is to be avoided. A written representation submitted to the Environment Department by a member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report.

Any public representation received by the Department after 12 noon two business days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision-making.

At the meeting public speakers at Committee will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

The Chair will adopt the principles of the public speaking scheme regarding planning applications for general items, enforcement items and tree items.

GENERAL INFORMATION FOR MEMBERS OF THE PUBLIC

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings.

You are invited to complete a feedback form available in the committee room or on-line using the following hyperlink:

<http://www.surveymonkey.com/s/Y9Y6MV8>

If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk

Information regarding committees, councilors and the democratic process is available at www.cambridge.gov.uk/democracy